## COMPREHENSIVE ADDICTION AND RECOVERY ACT FACES.NET ALLEGATIONS

**CREATION DATE:** October 31, 2017

## Pointers to Remember:



- 1. In collaboration with practice governance related to CARA, two additional allegation types have been added to FACES.NET.
  - "Fetal Alcohol Spectrum Disorder (FASD)"
  - "Substance use by a parent, caregiver, or guardian"
- 2. These Allegation types can be added to either Family Assessment or Investigation Referrals.
- 3. Allegations can be added individually or via Fast Add option.

## Entering an Allegation(s)

**Steps include:** After completing the Hotline Report

**Step 1:** Hold cursor over **Referral** then **Hotline**.

**Step 2:** Click on **Allegation** screen.

Step 3: Select Alleged Victim.

Step 4: Select Alleged Maltreater.

Step 5: Select Category (Neglect).

Step 6: Select Type

